



## **Kirk Merrington Primary School Charging and Remissions Policy**

This policy is within the terms of the 1988 Education Reform Act.

Any activity taking place in school time is free of charge (with the exception of Peripatetic Music Lessons). The school hours are 8.55am – 12.05pm and 1.05pm-3.15pm daily Monday to Friday. Lunchtime is not part of school hours.

With the exception of music lessons, all activities taking place in the school day will be free of charge and all necessary material and equipment will be provided from school resources. Parents are responsible for providing suitable clothing for particular activities e.g. physical education.

### **Voluntary Contributions**

Some activities which broaden the curriculum are expensive e.g. theatre trips, museums etc. However, the school does not have funds to cover the costs of such 'extras' and voluntary contributions are asked for. No pupil will be denied the chance of undertaking these activities regardless of contribution made but if voluntary contributions do not meet the full costs, the visit will not go ahead. Please note the cost requested will be the exact cost to school.

### **Activities for which charges can be made**

For residential field trips, a charge will be made to cover the cost of board and lodgings and the cost of travel.

### **Remissions**

Parents who are in receipt of income support or child tax credit may, on application to the Headteacher, have part of the cost of curriculum related trips met by the school should funding allow.

In summary, where a trip is related to National Curriculum there will be no charge but a voluntary contribution is likely to be sought.

Where a trip is extra to National Curriculum a charge will be made to cover the full cost.

The governors wish to use funds available to them in the most effective way for all pupils. Hence they will seek to recover costs from parents where damage is caused to school property OR where school resources or materials are misused, lost or damaged

The governors have a list of charges which are made for use of school facilities etc.

This policy has been updated in line with the DfE May 2018 guidance.

Review Date: September 2022